Core Requirements: Mandatory
- Bent Polish
- Candidate Quiz + Fee
- Resume Submission
- Initiation

Weekly Volunteering: Choose 1 Option
- EMCC
- Academic Outreach
- Tutoring

Social: Attend 2 Events
- Misc. (Various social events will be held throughout the quarter such as movie and game nights) that you may attend)

Publicity: Chalk for 1 class
- Chalking

Service: Attend 6 hours (Cannot be fulfilled by weekly tutoring)
- Academic Outreach, EMCC (2 hours each)
- If you do one of these events for weekly requirements, you cannot do the same one to fulfill the service requirement
- Community Service

Elective: Choose 2
- Social, Signature Project, Review Sheets, Meet and Greet, Career Events, or Review Sheet
- Social, Signature Project, Review Sheets, Meet and Greet, Career Events, or Review Sheet
Core Requirements:

Weekly Volunteering Options – do NOT count for the service requirement

Fill out the online form declaring your track by **Oct 12th (Friday of Week 2)**

1. Tutoring
   a. Drop-in tutoring begins **Oct 15th (Monday of Week 3)** in the TBP tutoring room (Boelter 6266) and ends **Dec 7th (Friday of Week 9)**. Arrive at your scheduled time, sign in, and wait for tutees to drop by.
   b. Please notify tutoring chairs (tutoring@tbp.seas.ucla.edu) about any tutoring sessions you cannot make.

2. Academic Outreach
   a. During the quarter, volunteers lead review sessions on the hill for lower division STEM courses.
   b. We can accept only a limited number of volunteers to this program. Contact the academic outreach chairs (academic.outreach@tbp.seas.ucla.edu) with any questions.

3. EMCC
   a. Weekly workshops at Norra Sterry Elementary students with fun STEM experiments.
   b. Sessions are tentatively Friday afternoons from Weeks 3 to 9. Contact EMCC chairs (educ.outreach@tbp.seas.ucla.edu) with any questions.

Scavenger Hunt
- Get to know your fellow candidates and compete against other in a scavenger hunt.
- Scavenger Hunt will be on **Oct 17th (Wednesday of Week 3)** from 6-8pm at the TBP Bent in front of Boelter Hall.

Bent Polish
- Honor the Tau Beta Pi symbol by spending 30 min polishing the large bent in front of Boelter.
- Bent Polish will be Monday through Thursday on Week 5.

Resume Submission
- Submit your resume online at our Tau Beta Pi chapter’s website (http://tbp.seas.ucla.edu).
- Your resume, due **Nov 16th (Friday of Week 7)**, will be distributed to companies.

Candidate Quiz
- During Week 7, take and pass a quiz about TBP. Information covered by the quiz can be found in booklets in Boelter 6266 and the TBP website.

Initiation Fee
- The lifetime membership fee is $100. Please make checks out to “Tau Beta Pi” or venmo @tbpucla
- Initiation fee covers national and chapter dues, a personalized engraved golden bent, a certificate, a Tau Beta Pi T-shirt, a subscription to “The Bent” magazine, and initiation dinner.
- Initiation Fee will be due during the candidate quiz.

Initiation Ceremony and Banquet
- To initiate, you **MUST** attend the initiation ceremony on **Dec 4th (Tuesday of Week 10)**
- After initiation, we will hold officer elections for the next term and celebrate with a banquet.
Other Events:

Candidate Meet and Greet
- Have the chance to talk one-on-one with TBP officers. These conversations are a great opportunity for us to get to know you, and for you to ask about TBP or the initiation process.
- **We strongly encourage candidates to attend Meet and Greet**

Signature Project and Signatures
- **Collection:** get the signatures of: 15 candidates, 10 officers, and 2 TBP faculty (list at [http://tbp.seas.ucla.edu](http://tbp.seas.ucla.edu)).
- **Project:** same as above, but display creatively. Examples available in the office.
- Obtain each person’s Name, Major, Year of Initiation, Position, and Signature.
- Submit your Signature Project to the TBP office at any time.

Publicity Events
- Help publicize TBP events through chalking
- **Chalking:** Write a short blurb on TBP events/services (academic outreach, tutoring, etc…) in classrooms and briefly speak to the class about them

In addition, there may be opportunities for additional events such as attending the Dean’s Student’s Showcase career fair.

The candidate process is not meant to be a burden on you, but rather a means for you to show the exemplary character required of all Tau Beta Pi members. It also allows us to introduce you to the programs and events that TBP has to offer. If you have any questions or concerns about the initiation process, email Johnny Lee, the chapter president, at president@tbp.seas.ucla.edu.

**Important Policies:**
You will be allowed three strikes during this process. More than three strikes will result in an immediate removal of eligibility for this quarter. Strikes will be applied when a candidate misses an event and does not notify any officer BEFORE the event.

You must sign in to all events to receive credit for those that you attend.
**Tentative Calendar of Requirements**

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